



Give as You Earn

<i>CHARITY CHOICE FORM</i> PLEASE COMPLETE IN BLOCK CAPITALS	
Mr/Mrs/Miss/Ms _____ Surname _____	Forename _____
Home Address _____	
Postcode _____	
National Insurance No. _____	Employee No. _____

<i>PERSONAL CHARITY CHOICE</i> maximum of 3					
Charity name (& address if known)	Donation		OFFICE USE		
	£	P	GAYE No.	Inputter Date	Checker

Please tick the appropriate box(es) below;

I do not want my name given to the above charities.

I am paid weekly I am paid monthly One-off Donation

I wish to keep my choice of charity(ies) confidential from my employer. (If you tick this box, send the form direct to Give As You Earn, CAF, Kings Hill, West Malling, Kent, ME19 4AT.

Give As You Earn deducts a fee of 4% (minimum 25p, maximum £10) per deduction to cover costs. Some employers pay this charge on behalf of their employees.

<i>DECLARATION</i> (THIS MUST BE COMPLETED AND SIGNED)	
Please deduct a total of £ _____ from my gross pay each payday as a gift to charity. I confirm that my total gifts to charity through Payroll Giving will not exceed the stationary limit in any tax year and will not be used in payment of a covenanted agreement.	
Signature _____	Date _____

Please complete and return to your Payroll Department